

31 December 2018 - 06 January 2019

December 2018							January 2019						
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31													

31 December

12:00 Annual Leave

01 January

17:00 Annual Leave

02 January

00:00 Annual Leave

03 January

Annual Leave

04 January

00:00 Annual Leave

05 January

06 January

7 January 2019 - 13 January 2019

January 2019						
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February 2019						
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7 January

- 10:30 - 11:00 Research update - John Madigan
- 11:00 - 12:00 Long Term Investment Scheme - Steering Group (See Invite) - Grainne Whelan
- 14:30 - 16:00 KPI Discussion Session (L0 Tara (12)) - Nick Ashmore

8 January

- 08:30 - 09:00 NA / AG Weekly Catch-up (Nick's office) - Angela Gallagher
- 14:30 - 15:30 Meeting with British Business Bank (L0 Errigal (10)) - John Madigan

9 January

- 14:00 - 15:30 State Aid Workshop (Blackstairs (L1) - In Annex behind ISIF) - Grainne Whelan

10 January

- 10:30 - 11:30 Customer Hub Steering (See Meeting Invite) - Grainne Whelan
- 12:30 - 13:30 Meeting with Brian Murphy Bulgari Re Trusted Trader (AEO) (Castleforbes Square Macken House, Mayor Street Upper, Dublin) - Brian Colgan
- 14:30 - 15:30 ACLS Audit (VC) - Corcoran, Angela

11 January

- 11:00 - 12:00 Catch-up w/ James Muldowney

12 January

13 January

14 January 2019 - 20 January 2019

January 2019						
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February 2019						
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14 January

- 10:30 - 11:00 Research update - John Madigan
- 11:00 - 12:00 Long Term Investment Scheme - Steering Group (See Invite) - Grainne Whelan
- 15:00 - 16:00 Meeting with PTSB (L1 Curlew (12)) - Suzanne Sweeney

15 January

- 08:30 - 09:00 NA / AG Weekly Catch-up (Nick's office) - Angela Gallagher
- 09:30 - 11:30 SMT Meeting (NA Office) - Nick Ashmore
- 14:00 - 15:00 SBCI - Meeting with the Minister for Finance (DoF, Merrion St) - Damien Mulholland
- 14:00 - 14:30 Team meeting - Arianna Taroni

16 January

- 10:00 - 13:00 Catch-up w/ John Paul Corkery | Cormac Murphy, Josphine Maguire (L5 Boardroom (20)) - Reception
- 10:00 - 11:00 Energy Efficiency Measure - EIB / SEAI Conference Call - Nick Ashmore
- 11:00 - 12:00 CEB Meeting (L5 Curragh (8)) - Deirdre Devaney
- 14:00 - 16:00 Chamber Ireland (CEO Meeting) (Red Cow Hotel) - John Madigan

17 January

- National Manufacturing & Supply Chain Conference 2019 (Dublin City West) - Arianna Taroni
- 16:30 - 17:00 February Board and ARC agenda review (Nick's office) - Damien Mulholland

18 January

- 09:00 - 13:00 All of Govt Plan on Climate Disruption, High Level Consultative Forum (Croke Park Conference Centre) - John Madigan
- 14:00 - 15:00 Conf. Call w/Richard Carter - Suzanne Sweeney

19 January

20 January

21 January 2019 - 27 January 2019

January 2019							February 2019						
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28	29	30	31					25	26	27	28		

21 January

- 10:30 - 11:00 Research update - John Madigan ☺
- 11:00 - 12:00 Long Term Investment Scheme - Steering Group
(See Invite) - Grainne Whelan ☺
- 12:00 - 12:30 JC & SB conf Call - Nick Ashmore

22 January

- 08:30 - 09:00 NA / AG Weekly Catch-up (Nick's office) - Angela Gallagher ☺
- 11:30 - 12:30 Meeting w/ Andrew McDowell (EIB Vice-President) (L5 Boardroom (20)) - Nick Ashmore
- 14:00 - 14:30 Team meeting - Arianna Taroni ☺

23 January

- 10:00 - 11:00 SBCI Digital Strategy (Tara (L0)) - Grainne Whelan
- 12:00 - 13:00 Min. of Finance - Quarterly Update Meeting
(Miesian Plaza) - Nick Ashmore

24 January

- 10:30 - 11:30 Customer Hub Steering (See Meeting Invite) - Grainne Whelan ☺
- 10:30 - 11:30 Customer Hub Steering (See Meeting Invite) - Grainne Whelan ☺
- 16:00 - 16:30 Ethics Forms (Nick's Office) - Breda Macnamara

25 January

- Food Summit 2019 - Co. Monaghan

26 January

27 January

28 January 2019 - 3 February 2019

January 2019						
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February 2019						
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28 January

- 09:30 - 11:00 **HBFI Launch Event** (DFA - 80 St Stephen's Green, Dublin 2, D02 VY53)
- 10:30 - 11:00 **Research update** - John Madigan
- 11:00 - 12:00 **Long Term Investment Scheme - Steering Group** (See Invite) - Grainne Whelan
- 14:30 - 15:00 **Conf. call Dermot Ryan** (NA Office) - Nick Ashmore

29 January

- 08:30 - 09:00 **NA / AG Weekly Catch-up** (Nick's office) - Angela Gallagher
- 12:00 - 13:00 **Catch-up w/Theresa Nanigian** (L1 Dartry (8)) - Nick Ashmore
- 14:00 - 14:30 **Team meeting** - Arianna Taroni

30 January

- 17:00 - 17:30 **Update on Capitalflow/Natwest Meeting** (Nicks Office) - Suzanne Sweeney

31 January

- 10:30 - 11:30 **Capitalflow / Natwest Meeting** (Capital flow) - Suzanne Sweeney
- 12:00 - 12:30 **Objectives / Priorities** (Nick's office) - Sean Farrell
- 14:00 - 16:00 **Senior Management Team** (NA Office) - Nick Ashmore

1 February

Annual Leave

2 February

3 February

4 February 2019 - 10 February 2019

February 2019						
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March 2019						
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4 February

- 10:00 - 11:30 Seed & Venture Capital Committee** (Boardroom Eastpoint) - ELSandVCF@enterprise-ireland.com
- 10:30 - 11:00 Research update** - John Madigan
- 11:00 - 12:00 Long Term Investment Scheme - Steering Group** (See Invite) - Grainne Whelan
- 14:30 - 15:00 Periodic meeting with Internal Audit** (L0 Newgrange (6)) - Deirbhile Brennan

5 February

- 08:30 - 09:00 NA / AG Weekly Catch-up** (Nick's office) - Angela Gallagher
- 10:00 - 11:00 Suzanne Sweeney | 2+ 3 | Dermot Ryan, Lewis Kelly and Margaret Brennan** (L0 Tara (12)) - Reception
- 11:15 - 12:15 Credit Issues facing SME's due to Brexit** (SBCI Grand Canal St. D2) - Jane Rogers
- 14:00 - 14:30 Team meeting** - Arianna Taroni
- 14:30 - 15:00 Stakeholder Listing** (NA office) - Sean Farrell

6 February

- 09:00 - 09:30 Andrew Foreman, EY** - Nick Ashmore
- 12:30 - 13:30 Catch up** - Nick Ashmore
- 15:30 - 16:00 EIF's Due Diligence Requirements** (Nick's Office) - Grainne Whelan

7 February

- 00:00 Business trip to Kerry** - John Madigan

8 February

- 00:00 Business trip to Kerry** - John Madigan
- 10:00 - 11:30 Fexco : Mike O Halloran** - John Madigan
- 12:30 - 13:30 AIB Business Banking** (Imperial Tralee) - John Madigan

9 February

10 February

11 February 2019 - 17 February 2019

February 2019							March 2019						
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11 February

- **10:00 - 11:00 Customer Hub Steering** (See Meeting Invite) - Grainne Whelan ☞
- **10:30 - 11:00 Research update** - John Madigan ☞
- **11:00 - 12:00 Long Term Investment Scheme - Steering Group** (See Invite) - Grainne Whelan ☞

12 February

- **07:30 - 09:30 Intertrade Ireland** (Clayton Hotel Ballsbridge) - John Madigan
- **10:30 - 11:00 NA / AG Weekly Catch-up** (Nick's office) - Angela Gallagher
- **11:15 - 12:15 John Palmer, DOF** - Nick Ashmore
- **14:00 - 14:30 Team meeting** - Arianna Taroni ☞

13 February

- **09:30 - 10:30 Future Growth Loan Scheme** (Minister Creed's office, Ag Hse, Kildare St) - Corcoran, Angela
- **09:30 - 10:30 Minister Creed** (DAFM) - Nick Ashmore
- **10:30 - 11:00 EIF Due Diligence/Open Call** (Nicks Office) - Grainne Whelan
- **11:30 - 13:00 SBCI Digital Strategy - workshop 4 (Empowered talent)** (Donard L0) - Justyna Gorzka
- **14:30 - 15:00 RemCo prep** (SB's office) - Sinead Brennan
- **15:00 - 17:00 SBCI ARC Meeting** (Slievebloom) - Agency Secretariat

14 February

- **07:30 - 12:30 EI Startup showcase** (Croke Park)
- **11:00 - 12:30 Revenue Meeting re Customs etc DFO** - Nick Ashmore
- **14:30 - 15:30 Udaras na Gaeltachta (Mark White)** (L1 Dartry) - John Madigan
- **16:00 - 17:00 SBCI/ISIF Catch-Up** (EOC Office - 1st Floor Annex) - Eugene O'Callaghan

15 February

- **11:00 - 12:00 PTSB Teleconference** (Nick's Office) - Suzanne Sweeney
- **14:30 - 15:30 Stakeholder Presentation to the board (Prep)** (NA office) - Sean Farrell

16 February

17 February

18 February 2019 - 24 February 2019

February 2019							March 2019						
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18 February

00:00 Annual leave →

19 February

00:00 Annual leave

20 February

- ☐ Revenue Brexit Seminar (Dublin)
- ☒ 08:30 - 10:00 Stakeholder run through.
- ☒ 08:30 - 09:30 Board Meeting prep (NA office) - Sean Farrell
- ☒ 12:00 - 14:30 South Dublin Chamber Event (Citywest)
- ☒ 15:30 - 16:30 Trade Guarantee Supports (Dept of Finance Miesian Plaza Baggot Street) - Richael Duffy

21 February

- ☒ 11:00 - 12:00 Customer Hub Steering (Donard) - Grainne Whelan
- ☒ 13:00 - 13:45 SBCI Remuneration Committee meeting (L1 Slievemore (8)) - Agency Secretariat
- ☒ 14:00 - 17:00 SBCI Board Meeting (Slievebloom) - Agency Secretariat
- ☒ 18:30 - 20:00 Team Dinner

22 February

Annual leave

23 February

24 February

25 February 2019 - 03 March 2019

February 2019							March 2019						
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25 February

☐ Revenue Brexit Seminar (Portlaoise)

- 10:00 - 10:30 Decision on Research Specialist 2nd round (Nick's office) - Angela Gallagher
- 10:30 - 11:00 Research update - John Madigan
- 11:00 - 12:00 Long Term Investment Scheme - Steering Group (See Invite) - Grainne Whelan
- 14:30 - 15:30 Digital strategy - vision, strategic alignment and key success factors (Tara L0) - Justyna Gorzka

26 February

☐ Revenue Brexit Seminar (Cork)

- 08:30 - 09:00 NA / AG Weekly Catch-up (Nick's office) - Angela Gallagher
- 09:30 - 10:00 SBCI Open Call (Teleconference 1800 932 466 PIN 298403) - Suzanne Sweeney
- 10:00 - 11:00 Burlington Plaza (Meet Bank of Ireland) - Sean Farrell
- 14:00 - 14:30 Team meeting - Arianna Taroni
- 15:15 - 16:00 Catch-up Nick Ashmore | Graham Byrne - Nick Ashmore
- 16:30 - 17:30 CAG - Model for Decarbonising Buildings (confirmed) (DCCAE - SD/E) - Aoife Parker Hedderman

27 February

☐ ELTI Seminar on Pillar Assessment with EC (Brussels) - Arianna Taroni

- 09:15 - 09:30 Finalise SBCI REMCO items (Sinead's office) - Angela Gallagher
- 11:00 - 12:00 Lorraine Corcoran (Afanite) (L5 Curragh (8)) - John Madigan
- 12:30 - 13:30 Meeting w/ Eugene O'Callaghan - Nick Ashmore
- 14:00 - 14:30 Board Business and Media monthly updates (NA Office) - Nick Ashmore

28 February

- 09:00 - 11:30 DFA Launch (Moore Auditorium, O'Brien Science Centre, UCD)
- 13:15 - 14:30 Meeting SBCI / EIF - Paul Christie

01 March

- 09:15 - 10:45 SMT Meeting (NA Office) - Nick Ashmore
- 11:00 - 11:30 Call w/ Eva Witt
- 12:30 - 14:00 Meeting w/ Barbara Cotter
- 14:00 - 15:00 Cormac Murphy (L5 Curragh (8)) - Nick Ashmore

02 March

03 March

04 March 2019 - 10 March 2019

March 2019							April 2019						
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04 March

- 09:00 - 11:30 NO Deal Forum - High Level (NA Office)
- 12:00 - 12:30 Call w/Colm O'Reilly (Growcap Finance Limited)
- 15:00 - 15:30 European calendar (NA office) - Sean Farrell

05 March

- 08:30 - 09:00 NA / AG Weekly Catch-up (Nick's office) - Angela Gallagher ↻
- 14:00 - 14:30 Team meeting (SBCI office) - Arianna Taroni ↻
- 15:30 - 16:00 FGLS Steering (L0 Sperrin (8)) - Grainne Whelan

06 March

- 12:00 - 14:00 LEO Fingal Event (Bank of Ireland Enterprise Hub in Ballycoolin (Dublin 15))
- 14:30 - 15:30 EIB Workshop on Digitalisation of Irish SMEs (12A (DBEI Kildare St)) - Eoin Cuddihy
- 16:00 - 17:00 Meeting w/ Cathy Bryce (NA office) - Claire Noone

07 March

- 09:30 - 10:00 Cloud Migration (Nick's Office) - Grainne Whelan
- 10:30 - 12:00 Evaluation of tenders for SBCI External Review (Tara) - Procurement
- 14:45 - 15:45 Revenue Workshop (TBC) - Grainne Whelan

08 March

- 14:30 - 15:00 Meeting w/ Emmet Rennick, OW (Office)

09 March

10 March

11 March 2019 - 17 March 2019

March 2019							April 2019						
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11 March

- **08:00 - 10:00 Briefing on contingency planning for a no deal Brexit with Minister Donohoe** (Department of Finance, Merrion Street Upper) - Claire Noone
- **12:00 - 13:00 BOI event** (Medley, Fleet Street East, Dublin 2)
- **14:00 - 14:30 Catch up / Sean Farrell** - Nick Ashmore
- **14:30 - 15:00 EU Activities / Priorities** (N.A. office) - Sean Farrell
- **15:30 - 16:00 Call with Laurent Zylberberg** - Nick Ashmore
- **16:30 - 17:00 Call - SBCI / Tom McAleese** - Nick Ashmore

12 March

- **08:30 - 09:00 NA / AG Weekly Catch-up** (Nick's office) - Angela Gallagher
- **09:30 - 12:30 EI re emergency lending hold.** - Nick Ashmore
- **12:30 - 14:00 John Coleman** (Lunch) - Nick Ashmore
- **14:00 - 14:30 Team meeting** - Arianna Taroni
- **16:15 - 17:00 Energy Efficiency Retrofit - Lending Policy** (Minister's Boardroom, DCCAE, 29 - 31 Adelaide Road, Dublin 2, D02 X285) - Michael Manley

13 March

- **11:30 - 12:00 Meeting** (NA's office) - John Madigan
- **14:00 - 15:00 Office 365** (Nick's office) - Eimear Thornton
- **16:00 - 17:00 Meeting with SBCI** (1.34) - Richael Duffy

14 March

15 March

- **09:00 - 09:30 Catch up/John Madigan** - Nick Ashmore
- **10:00 - 11:00 Meeting w/ Nick Fahy (Cynergy Bank CEO) and Tom McAleese** (L1 Slievebloom (18)) - Nick Ashmore
- **15:00 - 15:30 Des Carville**

16 March

17 March

18 March 2019 - 24 March 2019

March 2019							April 2019						
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18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

18 March

- 10:30 - 11:00 Research update - John Madigan

19 March

- 08:30 - 09:00 NA / AG Weekly Catch-up (Nick's office) - Angela Gallagher
- 10:00 - 10:30 Follow up to meeting with DBEI / EI (N.A. office) - Sean Farrell
- 14:00 - 14:30 Team meeting - Arianna Taroni
- 15:30 - 16:30 Copy: Colm O'Reilly, GrowCap and White Oak (L1 Slievebloom (18)) - Nick Ashmore

20 March

- 09:15 - 11:00 Copy: SMT Meeting (NA Office) - Nick Ashmore
- 12:30 - 13:30 The Treasury Hub Annual Dublin Meeting (L0 Errigal (10)) - John Madigan

21 March

- 10:30 - 11:30 Customer Hub Steering (See Meeting Invite) - Grainne Whelan
- 14:00 - 15:00 Emergency Liquidity Funding for SME's. (D.B.E.I., Kildare Street) - Sean Farrell

22 March

- 08:30 - 12:00 SBCI External Review - Interviews (L5 Boardroom) - Procurement

23 March

24 March

25 March 2019 - 31 March 2019

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18	19	20	21	22	23	24	22	23	24	25	26	27	28
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25 March

- **09:00 - 11:00 SBCI Credit Committee Meeting - (conference call)**
(L0 Sperrin (8)) - Agency Secretariat
- **11:00 - 13:00 DBEI meeting with SBCI, DOF, EI (DBEI)** - Sean Farrell
- **14:30 - 15:00 EU Activities / Priorities (N.A. office)** - Sean Farrell
- **15:00 - 15:45 Copy: FGLS Steering (TBC)** - Grainne Whelan

26 March

- **08:00 - 09:30 SBCI Board Meeting** (Slievebloom, 1st floor) - Agency Secretariat
- **11:00 - 11:30 SBCI O365 options** - Mark Treanor
- **14:00 - 14:30 Team meeting** - Arianna Taroni ☺
- **14:30 - 15:00 Periodic internal audit meeting (Nick's office)** - Deirbhile Brennan

27 March

- **09:00 - 12:00 FGLS Launch** (Dublin Liberties Distillery) - John Madigan

28 March

- **14:00 - 15:00 SBCI / COMMS Meeting (COMMS)** - John Madigan

29 March

- **10:00 - 10:30 Catch-up/Ray Mangan** - Nick Ashmore
- **11:30 - 11:45 BLS extension (NA office)** - Sean Farrell
- **14:30 - 15:30 No Deal (NA Office)** - Nick Ashmore

30 March

31 March