

2 October 2023 - 8 October 2023

October 2023							November 2023						
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2 October

■ Asia Matters Conference (Letterkenny)

3 October

- 09:00 - 10:00 SMT Meeting Q4 2023 - Claire Young ↻
- 10:00 - 10:50 New Products Steering Meeting - Emma Geelon ↻
- 12:00 - 12:30 SBCI Weekly Team Meeting - 12pm - Claire Young ↻
- 15:30 - 16:10 IMAT Monthly Meeting - Clodagh Denny
- 16:30 - 17:00 RCA - Second Line Testing Sample - Robert Quill

4 October

■ 11:25 - 11:55 H2 1:1 Brian Colgan - June Butler

[Redacted]

5 October

■ 09:00 - 17:30 SBCI October Team Meeting - Claire Young

6 October

■ Annual Leave

7 October

8 October

9 October 2023 - 15 October 2023

October 2023							November 2023						
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Monday 9 October

- 08:00 - 14:00 IOB Future of Finance Summit 9 October 2023 - June Butler
- 14:00 - 14:25 Catch Up with Fiona Collier - Fiona Collier
- 16:00 - 16:30 Invitation: Intro to Org & SBCI - [REDACTED]
- 16:30 - 17:00 DOF / SBCI Monthly Placeholder - Sean Farrell

Tuesday 10 October

- 09:00 - 10:30 SMT Weekly Meeting Q4 (1.5 hr) - Claire Young
- 11:00 - 12:00 Meeting with William Walsh (SEAI) - Hughes Helena
- 13:00 - 14:00 Meeting with Fiona Ralph (Dept of Finance) - June Butler
- 14:30 - 15:00 Meeting with Kim Cuthbert - June Butler
- 15:30 - 16:00 Meeting with Aislinn Redmond - June Butler
- 16:00 - 16:25 Catch Up with Fiona Mehigan - June Butler
- 16:30 - 17:00 Meeting with SBCI Products & Operations teams - Ultan Brady

Wednesday 11 October

- 09:30 - 11:00 Discuss Seven Functions of Leadership Teams and agree any actions - June Butler
- 11:00 - 11:45 Meeting with Olaf Fitzsimmons (Ulster Bank) - June Butler
- 12:00 - 12:25 H2 1:1 Joshua Martins () - June Butler
- 12:30 - 13:00 H2 1:1 Dylan O'Brien - June Butler
- 14:00 - 16:00 H2 Strategy Development Session (SMT & Managers) - June Butler
- 16:00 - 16:30 Introduction - Oonagh Kelly - Alice McKiernan

Thursday 12 October

- 09:00 - 09:25 SMT Catch Up - June Butler
- 09:30 - 11:00 SBCI October Team meeting - Claire Young
- 11:30 - 12:20 Meeting with Suzanne Sweeney & Dan Roche - Suzanne Sweeney
- 11:30 - 12:00 H2 1:1 Mark Munnelly - June Butler

Friday 13 October

- 11:15 - 12:00 1:1 Margaret Concannon - June Butler
- 12:15 - 13:00 1:1 Colin Moran - June Butler

Saturday 14 October

Sunday 15 October

16 October 2023 - 22 October 2023

October 2023							November 2023						
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Monday 16 October

- 11:00 - 11:30 Catch Up with Claire Young - Claire Young ↻
- 14:00 - 17:30 Senior Leadership Sustainability Training - Emma Jane Joyce

Tuesday 17 October

- 09:00 - 10:00 SMT Meeting Q4 2023 - Claire Young ↻
- 10:00 - 10:50 New Products Steering Meeting - Emma Geelon ↻
- 11:00 - 11:50 Project Manager initial review and next steps - Sean Farrell
- 12:00 - 12:30 SBCI Bi-Weekly Team Meeting - 12pm - Claire Young ↻
- 13:00 - 13:45 Meeting with Brian Casey (Ulster Bank) - June Butler
- 16:00 - 16:25 Catch Up with Fiona Mehigan - June Butler ↻

Wednesday 18 October

- 09:00 - 17:30 SBCI Sustainability Day - Claire Young

Thursday 19 October

- 00:00 ELTI General Assembly →
- 15:00 - 18:00 ELTI Meeting of the Management Board - June Butler

Friday 20 October

- ← 00:00 ELTI General Assembly

Saturday 21 October

Sunday 22 October

23 October 2023 - 29 October 2023

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Monday 23 October

- 09:30 - 10:00 Catch Up with Claire Young - Claire Young ↻
- 10:00 - 10:30 Board prep session in advance of October Board meeting (with team) - June Butler
- 11:00 - 11:30 Board prep session in advance of SBCI October Board meeting (with Chair) - June Butler
- 12:00 - 12:30 Qrtly Legal SBCI SLA Meetings - Reschedule - Suzanne Sweeney
- 14:00 - 14:25 Catch Up with Fiona Collier - Fiona Collier ↻

Tuesday 24 October

- 09:00 - 10:30 SMT Weekly Meeting Q4 (1.5 hr) - Claire Young ↻
- 12:30 - 13:00 Discuss action plan for engagement with key political parties - June Butler
- 14:00 - 14:30 Quarterly MI Review - Reschedule - Suzanne Sweeney
- 15:30 - 15:55 Catch Up with Fiona Mehigan - June Butler ↻
- 16:15 - 16:30 EIB event on Thursday - Sean Farrell
- 16:30 - 17:20 Project Manager Further Review - Margaret Gelly

Wednesday 25 October

- 08:15 - 08:45 Catch Up with Nick Ashmore - June Butler
- 10:00 - 10:45 Meeting with Jean Carberry (Dept of Enterprise, Trade & Employment) - June Butler
- 11:30 - 12:30 Green Team celebrates Word Sustainability Day with SFSI - Green Team
- 14:00 - 14:25 Catch Up with Oonagh Kelly - June Butler
- 15:00 - 15:45 Meeting with Mark Harris (PTSB) - June Butler
- 16:00 - 16:25 SBCI CEO Diary Q3 Review () - June Butler
- 16:30 - 17:00 H2 1:1 Claire Quinn - June Butler

Thursday 26 October

- 09:00 - 09:25 SMT Catch Up - June Butler ↻
- 10:00 - 11:00 Meeting with John Brennan (AIB) - June Butler
- 13:30 - 15:30 Board Meeting No. 6 - Des O'Connor

Friday 27 October

- 09:30 - 09:55 Meeting with SBCI Lending team & Eibhlin O'Donnell - June Butler
- 12:00 - 12:25 Customer Hub - Fortnightly Steering Meeting - Susan Fagan ↻
- 12:30 - 13:00 Anti Tax Avoidance Policy - Margaret Concannon
- 14:30 - 15:00 Meeting with Sean Farrell - Sean Farrell
- 15:00 - 15:45 1:1 Margaret Concannon - June Butler ↻

Saturday 28 October

Sunday 29 October

30 October 2023 - 5 November 2023

October 2023

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November 2023

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Monday 30 October

Tuesday 31 October

Wednesday 1 November

Thursday 2 November

00:00 Annual Leave →

Friday 3 November

← 00:00 Annual Leave

Saturday 4 November

Sunday 5 November

6 November 2023 - 12 November 2023

November 2023							December 2023						
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27	28	29	30				25	26	27	28	29	30	31

Monday 6 November

- 10:00 - 10:30 Catch Up with Claire Young - Claire Young ↻
- 11:00 - 11:30 Meeting with Colin Moran - June Butler
- 12:00 - 13:00 SBCI One Report Meeting - Jiahui Dai ↻
- 14:00 - 14:25 Catch Up with Fiona Collier - Fiona Collier ↻
- 14:30 - 15:00 Meeting with Tom McAleese - June Butler
- 15:15 - 16:15 DOF / SBCI Monthly Placeholder - Sean Farrell ↻

Tuesday 7 November

- 08:25 - 08:45 GSLS Photocall - Arianna Taroni
- 10:00 - 12:00 SBCI Schemes Meeting - Kathleen Ruddle (DFIN)
- 12:00 - 12:30 H2 1:1 Andrew Downey - June Butler
- 12:30 - 12:55 Weekly Catch Up with Fiona Mehigan - June Butler ↻
- 14:00 - 14:30 H2 1:1 Shane McCullough - June Butler
- 15:00 - 15:45 SBCI 2024 Internal Audit Planning meeting - Walsh, Julia
- 16:00 - 17:30 SMT Weekly Meeting Q4 (1.5 hr) - Claire Young ↻

Wednesday 8 November

- 14:00 - 14:30 H2 1:1 Robert Quill - June Butler
- 14:45 - 15:15 H2 1:1 Catriona Buckley - June Butler
- 15:30 - 16:15 Meeting with Sean Farrell, Colin Moran & Donal Murphy - June Butler

Thursday 9 November

- 09:00 - 17:30 SBCI November Team Day - Claire Young
- 09:00 - 09:25 SMT Catch Up - June Butler ↻

Friday 10 November

- 09:00 - 09:45 Meeting with Damien Daly & Billy Kane (Finance Ireland) - June Butler
- 10:00 - 10:30 H2 1:1 Annamaria Pace - June Butler
- 10:30 - 11:00 Q3 Finance Service Review - SBCI - Fiona Gilhawley
- 11:15 - 12:00 1:1 Margaret Concannon - June Butler ↻
- 11:15 - 12:00 Copy: Margaret / June 1:1 (Microsoft Teams Meeting) - June Butler ↻
- 12:00 - 12:25 Customer Hub - Fortnightly Steering Meeting - Susan Fagan ↻
- 12:30 - 13:15 1:1 Colin Moran - June Butler ↻
- 14:00 - 16:00 Quarterly Strategy Development Session (Q4) - June Butler

Saturday 11 November

Sunday 12 November

13 November 2023 - 19 November 2023

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27	28	29	30				25	26	27	28	29	30	31

Monday 13 November

- 09:30 - 09:55 Catch up with Margaret Concannon - June Butler
- 14:00 - 14:25 Catch Up with Fiona Collier - Fiona Collier ↻
- 15:00 - 16:00 SCBI / ISIF Meeting - Joe Ryan
- 17:00 - 17:25 Catch up with Suzanne Sweeney - June Butler

Tuesday 14 November

- 09:00 - 10:00 SMT Meeting Q4 2023 - Claire Young ↻
- 10:00 - 10:50 New Products Steering Meeting - Emma Geelon ↻
- 11:00 - 11:50 CEO Risk Register Review - Robert Quill
- 12:00 - 12:30 SBCI Bi-Weekly Team Meeting - 12pm - Claire Young ↻
- 12:30 - 13:00 H2 1:1 Leo Madigan - June Butler
- 14:00 - 14:25 Meeting with Laura Finnegan - Laura Finnegan
- 16:00 - 16:25 Weekly Catch Up with Fiona Mehigan - June Butler ↻
- 16:30 - 16:45 Catch Up with Claire Young - Claire Young

Wednesday 15 November

- 09:30 - 13:00 SBCI Board Members - Information Session - Des O'Connor
- 09:30 - 12:30 Inclusive Leadership training - Claire Noone

Thursday 16 November

- 09:00 - 09:25 SMT Catch Up - June Butler ↻
- 09:30 - 11:30 SBCI / Interdepartmental Meeting - June Butler

Friday 17 November

- 10:30 - 10:55 1:1 Suzanne Sweeney - June Butler ↻
- 11:00 - 11:30 Catch up ahead of ARC Meeting Thurs 23rd November - June Butler
- 11:30 - 12:00 Catch up with HR - Suzanne Sweeney
- 12:15 - 13:00 1:1 Colin Moran - June Butler ↻
- 13:30 - 14:00 SBCI Meeting with EIB/ EIF - Sean Farrell
- 14:00 - 14:25 1:1 Sean Farrell - June Butler ↻
- 14:30 - 15:15 1:1 Margaret Concannon - June Butler ↻

Saturday 18 November

Sunday 19 November

20 November 2023 - 26 November 2023

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27	28	29	30				25	26	27	28	29	30	31

Monday 20 November

- 14:00 - 14:30 Catch up ahead of November 23rd SBCI ARC Meeting - June Butler
- 16:00 - 17:20 Meeting with SBCI SMT & Paul Christie - Paul Christie

Tuesday 21 November

- Annual Leave

Wednesday 22 November

- 09:15 - 09:45 IMAT Filming - Clodagh Denny
- 09:45 - 10:15 H2 1:1 Ultan Brady - June Butler
- 10:30 - 11:00 H2 1:1 Arianna Taroni - June Butler
- 11:30 - 12:00 Catch up with Oonagh Kelly - June Butler
- 15:00 - 16:00 GSLS Review Meeting - Margaret Gelly

Thursday 23 November

- 09:00 - 09:25 SMT Catch Up - June Butler ↻
- 10:20 - 10:50 H2 1:1 Aisling McGovern - June Butler
- 11:00 - 11:50 PDP Discussion - Suzanne Leamy
- 12:00 - 13:00 International Mens Day - learning@ntma.ie
- 13:00 - 16:00 Audit & Risk Committee Meeting No.5 - Des O'Connor
- 16:30 - 17:50 Budget 2024 - SMT Review - Dan Roche
- 18:00 - 18:25 Catch up with Fiona Collier - Fiona Collier

Friday 24 November

- 08:30 - 09:00 Catch up with Colin Moran - Colin Moran
- 10:30 - 10:55 Meeting with SBCI SMT & Fiona Collier - Fiona Collier
- 11:15 - 12:00 1:1 Margaret Concannon - June Butler ↻
- 12:00 - 12:25 Customer Hub - Fortnightly Steering Meeting - Susan Fagan ↻
- 13:00 - 14:50 Mayo Business Lunch

Saturday 25 November

Sunday 26 November

27 November 2023 - 3 December 2023

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Monday 27 November

- 10:30 - 11:30 **Budget 2024 Review** - Dan Roche
- 14:00 - 14:25 **Catch Up with Fiona Collier** - Fiona Collier ↻
- 14:30 - 16:00 **Credit Committee** - Des O'Connor

Tuesday 28 November

- 09:00 - 10:00 **SMT Meeting Q4 2023** - Claire Young ↻
- 10:00 - 10:50 **New Products Steering Meeting** - Emma Geelon ↻
- 12:00 - 12:30 **SBCI Bi-Weekly Team Meeting - 12pm** - Claire Young ↻
- 14:00 - 15:00 **IMAT Monthly Meeting** - Clodagh Denny
- 15:30 - 16:00 **H2 1:1 Karen Akindolie** - June Butler
- 16:00 - 16:25 **Weekly Catch Up with Fiona Mehigan** - June Butler ↻

Wednesday 29 November

- 00:00 **KFW 75th anniversary** - June Butler →

Thursday 30 November

- ← 00:00 **KFW 75th anniversary** - June Butler
- 10:00 - 10:30 **Board prep session in advance of December Board Meeting** - June Butler

Friday 1 December

- 09:00 - 09:50 **Meeting with SBCI Lending team & Margeurite McMahon** - Paul Christie
- 10:00 - 11:00 **SBCI Remuneration Committee** - Des O'Connor
- 11:00 - 11:30 **1:1 Margaret Concannon** - June Butler ↻
- 12:15 - 13:00 **1:1 Colin Moran** - June Butler ↻

Saturday 2 December

Sunday 3 December

4 December 2023 - 10 December 2023

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Monday 4 December

- 09:30 - 10:00 1:1 Margaret Concannon - June Butler ↻
- 10:00 - 10:15 UCGS Meeting - Colin Moran
- 11:00 - 11:25 Board Prep Meeting - June Butler
- 12:00 - 13:00 SBCI One Report Meeting - Jiahui Dai ↻
- 14:00 - 14:30 Catch Up with Claire Young

Tuesday 5 December

- 09:00 - 10:30 SMT Weekly Meeting Q4 (1.5 hr) - Claire Young ↻
- 11:00 - 12:00 Meeting with Mike O'Halloran (Fexco) & SBCI Lending team - Laura Kennedy
- 12:30 - 12:55 Catch Up with Shane McCullough - June Butler ↻
- 13:00 - 17:00 BOARD MEETING NO. 7 - SBCI Secretariat

Wednesday 6 December

- 10:00 - 10:30 Meeting with Kevin McKeon (EIB) - June Butler
- 13:00 - 14:00 Meeting with Helen Cahill (Finance Fair) - June Butler
- 15:00 - 15:30 DFIN / SBCI Monthly Catch up - June Butler
- 17:00 - 22:00 NTMA Investee Dinner

Thursday 7 December

- 09:00 - 09:25 SMT Catch Up - June Butler ↻
- 09:30 - 13:00 SBCI 2023 Highlights and 2024 Priorities - June Butler
- 14:00 - 14:25 2023 Annual Report Check-in - Margaret Gelly

Friday 8 December

- 08:45 - 09:30 1:1 Margaret Concannon - June Butler ↻

Saturday 9 December

Sunday 10 December

11 December 2023 - 17 December 2023

December 2023							January 2024						
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Monday 11 December

- 10:00 - 10:30 Catch Up with Claire Young - Claire Young ↻
- 14:00 - 15:00 Draft Treasury Policy - June Butler

Tuesday 12 December

- 09:30 - 10:15 SBCI Team Year End 2023 Update - June Butler
- 13:00 - 14:00 Equality Committee Meeting - Alice McKiernan
- 15:00 - 15:25 Weekly Catch Up with Fiona Mehigan - June Butler ↻
- 17:00 - 17:25 Catch Up with Shane McCullough - June Butler ↻

Wednesday 13 December

- 09:00 - 09:25 1:1 Shane McCullough - Shane McCullough
- 10:00 - 10:50 Meeting with William Walsh (SEAI) - Hughes Helena
- 11:30 - 12:30 Year End Review Margaret Concannon - June Butler
- 14:00 - 16:00 Meeting with SBCI SMT & NTMA Procurement - Niamh Mullally
- 16:00 - 17:30 Home Energy Upgrade Loan Scheme Evaluation Committee - Joshua Martins

Thursday 14 December

- 09:00 - 09:25 SMT Catch Up - June Butler ↻
- 09:30 - 09:55 Annual Service Review Meeting - SBCI SLA - Fiona Gilhawley
- 10:00 - 10:30 H2 1:1 Miranda O'Reilly - June Butler
- 10:30 - 11:00 H2 1:1 Mary Moloney - June Butler
- 11:00 - 11:30 H2 1:1 Margaret Gelly - June Butler
- 12:00 - 12:25 H2 1:1 Macken McNicholas - June Butler
- 12:30 - 13:00 H2 1:1 Marta Storey - June Butler
- 16:15 - 17:00 Meeting with Suzanne Sweeney & Margaret Concannon - June Butler

Friday 15 December

- 09:30 - 09:55 1:1 Sean Farrell - June Butler ↻
- 10:00 - 10:30 Meeting with Des O'Connor & Margaret Concannon - June Butler
- 10:30 - 11:15 1:1 Margaret Concannon - June Butler ↻
- 11:30 - 12:15 Compliance Periodic Meeting (SBCI) - Cian McGowan
- 12:15 - 13:00 1:1 Colin Moran - June Butler ↻

Saturday 16 December

Sunday 17 December

18 December 2023 - 24 December 2023

December 2023

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January 2024

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Monday 18 December

00:00 Annual Leave →

Tuesday 19 December

← 00:00 Annual Leave

Wednesday 20 December

- 09:30 - 10:30 Year End Review Colin Moran - June Butler
- 11:00 - 12:00 SBCI and Method Capital - June Butler
- 12:00 - 13:00 SBCI One Report Meeting - Jiahui Dai ↻
- 14:00 - 15:00 Year End Review Suzanne Sweeney - June Butler
- 15:00 - 15:50 Meeting with Fiona Collier - June Butler
- 16:00 - 16:50 Year End Review Claire Young - June Butler

Thursday 21 December

- 11:00 - 13:00 Meeting with Pat Delaney

Friday 22 December

- 09:00 - 09:30 Meeting with Eibhlin O'Donnell & Shane McCullough - June Butler

Saturday 23 December

Sunday 24 December

25 December 2023 - 31 December 2023

December 2023

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January 2024

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Monday 25 December

Christmas Day (Ireland)

Tuesday 26 December

St. Stephen's Day (Ireland)

Wednesday 27 December

00:00 Annual Leave →

Thursday 28 December

← Annual Leave →

Friday 29 December

← 00:00 Annual Leave

Saturday 30 December

Sunday 31 December